

EXECUTIVE OFFICE FOR U.S. ATTORNEYS**U.S. DEPARTMENT OF JUSTICE**

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Program Manager

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The mission of EOUSA is to provide the 93 United States Attorneys (94 United States Attorneys' Offices) with: general executive assistance and direction, policy development, administrative management direction and oversight, operational support, and coordination with other components of the Department and other federal agencies. These responsibilities include certain legal, budgetary, administrative, and personnel services, as well as legal education.

**Projected No.
of Volunteers:** 4 - 5

**Internship
Location(s):** Washington, D.C.

**Application
Materials:** Resume, transcript (official or unofficial), writing sample (no more than 5 pages) and dates when available

Qualifications: First-year (second semester) and second-year law students; law students with paralegal and computer experience. **Must be a U.S. citizen.**

**Application
Deadline:** Open until filled

**Minimum Weeks
Required:** 6 - 8 weeks

Salary: Volunteer (without compensation)

Assignments: Interns interested in administrative law, federal employment law, or litigation will be involved in projects that involve ethics, standards of conduct, employment law, questions arising from the United States Attorneys' Offices and law research projects. Each legal intern will work with an attorney who will provide specific guidance and direction.

Web Site: www.usdoj.gov/usao/eousa/